

FAQ in r/o Approval of Guest House

Introduction: In order to meet the rising demand of hotel accommodation for budget tourists both domestic and foreign, Tourism Department, Govt. of N.C.T. of Delhi decided to standardize and ensure good, clean ,hygienic, fair and upgraded facilities and practices in the large number of Guest Houses and unregulated accommodation units that spring up in cities and towns. These measures may not only augment hotel accommodation in budget category but also generate employment and revenue for the States. With this aim in view, **Tourism Department, Govt. of N.C.T. of Delhi has a voluntary Scheme for approval of Guest Houses in the country.**

Sl. No.	FAQ	Answer
1	For opening of Guest House in Delhi, is it mandatory to take approval from Tourism Department?	No. Grant of approval to Guest Houses by Tourism Department is a voluntary scheme in respect of already functional Guest Houses. It is a sort accreditation by Tourism Department to the effect the Guest House is a good quality Guest House which maintains high standards of hygiene and provide modern facilities and standardized world class service to tourists / guests. The Certificate issued by Tourism Department can be used by Guest Houses to their advantage to attract Tourists/Guests.
2	Where can I apply for opening of Guest House?	For opening of Guest House, you should apply for registration with local authorities likes Police, Municipality, Electricity, Water, Fire as well as Tourism Department, GNCT of Delhi.
3	What is difference between Guest House and Bed & Breakfast Establishment?	Mainly Bed & Breakfast Establishment is opened in residential areas. However, the Guest House is opened in commercial areas. All taxes levied are domestic in respect of Bed & Breakfast Establishments, whereas, commercial charges are levied on Guest House Units.
4	What is limit of Minimum Rooms for Guest House?	06
5	What is limit of Maximum Rooms for Guest House?	There is no cap.
6	What documents are required for Approval of Guest House?	Following documents are required for approval of Guest House by Tourism Department: 1. Ownership status 2. ID proof / PAN card of applicant 3. Undertaking /Self Declaration by applicant 4. Health Trade License issued by MCD 5. License to keep a Place of Public Entertainment by Delhi Police

		<p>6. Fire Safety Certificate /NOC issued by Delhi Fire Service.</p> <p>7. Site building Plan approved by Municipal Authorities</p> <p>8. Certificate with regard to tie-up with nearby Hospital or Doctor-on-Call facility.</p> <p>9. Certificate with regard to transport/cab facility with authorized Tour Operator.</p>
7	What is the application fee for approval of Guest House?	Rs. 5,000/-.
8	Where can I apply?	<p>Two links are available one on the portal of Department of Tourism, GNCT of Delhi and another on the e-District Portal of Govt. of NCT of Delhi.</p> <p>1. https://delhi.gov.in/</p> <p>2. https://edistrict.delhigovt.nic.in/</p>
9	Can application form be submitted manually in the Tourism office?	<p>No.</p> <p>Only online applications are accepted.</p>
10	What is the mode of registration fees?	<p>1. Demand Draft (in favour of Pr. Secretary, Tourism, GNCT of Delhi)</p> <p>2. Online payment</p>
11	What is time period of delivery of service?	<p>21 days</p> <p>(on completion of all documents)</p>
12	What is the validity of license/certificate?	05 years from the date of issue of the license/certificate.
13	What is procedure for its renewal?	There is no procedure for renewal. On expiry of certificate, the applicant has to apply afresh.
14	What is helpline number of Tourism Department?	<p>011-23812940</p> <p>011-23812876</p>
15	What is location of Tourism Department?	<p>Tourism Department, Govt. of NCT of Delhi C-Wing, 2nd Floor, Vikas Bhawan-II, Upper Bela Road, Delhi-110054</p> <p>Near – Metcalfe House, Civil Lines.</p>