

## Delhi family Benefit Scheme

- What is Delhi Family Benefit Scheme?
  - *The scheme provides one-time assistance to the family members of deceased primary bread winner (male/female) of a household*
- What are the eligibility criteria to avail Delhi Family Benefit Scheme benefits?
  - *Age of the deceased should be between 18 to 60 years, i.e. death of the bread earner has occurred while he/she was in the age group 18-60 years. (any document for age proof as listed for Old Age Pension) "Bread earner" is defined as the member of the household whose earnings contributed the largest proportion to the total household income.*
  - *Resident of Delhi for more than 5 years before the date of application (any document as listed for Old Age Pension)*
  - *Family income of the applicant should not be more than Rs 1,00,000/ per annum.*
  - *The applicant should have an Aadhaar number*
  - *The applicant should have a 'singly-operated' account in any Bank in National Capital Territory of Delhi only for receiving the payment through Public Financial Management System (PFMS)*
- What are the documents required to avail Delhi Family Benefit Scheme benefits?
  - *Age proof*
  - *Residence proof*
  - *Single Bank Account in Delhi only. This provision may be relaxed in the case of minors who can have bank account under guardianship*
  - *Death certificate of bread earner*
  - *One passport size photo of the applicant*
  - *Declaration in the format given on the portal itself*
- What is the procedure for applying for Delhi Family Benefit Scheme?
  - *Application to be made online on e-District portal [www.edistrict.delhigovt.nic.in](http://www.edistrict.delhigovt.nic.in).*

*Any applicant who wishes to avail Financial Assistance Scheme has to register himself/herself on e-district portal of GNCTD.*

- *Log on [www.edistrict.delhigovt.nic.in](http://www.edistrict.delhigovt.nic.in)*
- *Under Citizen Corner click on New User*
- *Click on select the document – Aadhar or Voter ID*
- *Enter your Aadhar Card Number/Voter I Card Number*
- *Type the Captcha in the box shown*

*Citizen Registration Form will Open*

- *Fill up all fields including details of Present Residential Address*
- *Enter Captcha, Click on Continue.*
- *Login ID and Password will be received on given mobile number/e-mail address.*
- *Now Registration on e-district portal is complete*

*Registration for Financial Assistance Services*

- *Click on Registered User Login*

- Enter given login ID and Password
- Enter Captcha and Click on Login
- Go to Main Page (Main Page) will open click on **apply online**.
- Drop Box **apply for services** will open – click
- List of Departments providing online services shall open – Select on **Department of Social Welfare**.
- Three Financial Assistance Schemes will be shown. Choose and Click on **Apply**.
- Check the BASIC/PERSONAL DETAILS FORM and click on **Continue**.
- Form will open fill up all required fields & uploads all required documents as per requirement of scheme selected.
- Then click next and upload photograph
- Then click on finish.
- One OTP will be received on registered mobile number.
- Enter OTP and Submit.
- Acknowledgement of successful submission shall be generated.

*If the beneficiary is minor, the following process will be followed.*

- Apply on citizen login
- Login with ID and Password of Parent/ Guardian (which created earlier)
- Click on **Profile**.
- Click on **minor profile section**.
- Click on **add/ attach minor**.
- Form for adding new profile of minor will open.
- Fill up all details and fields and upload photo.
- Submit. Minor Id will be created.
- Click on **apply online** (tab on top of the screen). Click on **apply for services**.
- Click on **Delhi Family Benefit Scheme** under Department of Social Welfare.
- Click on **apply**.
- Choose minor applicant profile then Click on **Continue**.
- Check the BASIC/PERSONAL DETAILS FORM and click on **Continue**.
- Fill up ENTRY FORM FOR DETAILS RELATED TO DISABILITY PENSION SCHEME, for minors, details of minors has to be filled in, then click **Continue to next**.
- Upload all documents as per requirement.
- Click on submit button. OTP will be sent on registered mobile no/e-mail ID.
- Fill the OTP and submit application accordingly.
- Window will be displayed showing application received and acknowledgement generated.

- Is Aadhar necessary for applying for Delhi Family Benefit Scheme?
  - Yes, Aadhaar is mandatory for filling up the application- without Aadhaar, application portal will not work
- What kind of Bank Account is required to avail Delhi Family Benefit Scheme benefits?
  - Single Bank Account in Delhi only

- What are documents required for residential proofs for Delhi Family Benefit Scheme benefits?
  - *Voter ID Card*
  - *Ration Card*
  - *Pan Card*
  - *Driving License*
  
- Can an applicant apply for financial assistance under Delhi Family Benefit Scheme who is not resident of Delhi?
  - *No, the scheme is only for the residents of Delhi, residing from last 5 years.*
  
- Is there any annual income limit for getting financial assistance under Delhi Family Benefit Scheme?
  - *Family income of the applicant should not be more than Rs 1,00,000/ per annum*
  
- What is the quantum of financial assistance under Delhi Family Benefit Scheme?
  - *One Time assistance of Rs 20,000/- is remitted to the bank account of the beneficiary as per the Aadhaar number/ account number of the beneficiary through PFMS portal.*
  
- How can an applicant get financial assistance under Delhi Family Benefit Scheme, if applicant doesn't has residential proof.
  - I. *In case 'No Documentary Evidence' is available with the applicant with regard to proof of residence- the applicant will need to produce statements of any of the two witnesses from the following list, stating the period of applicant's length of stay in Delhi-*
    - *Public representative such as MP/MLA of the area,*
    - *President or General Secretary of RWA of the locality,*
    - *Two neighbors of the applicant with their contact details,*
    - *Registered women SHGs'/ Mahila Mandals' President or General Secretary,*
    - *ICDS Supervisors/ ASHA workers of the area,*
    - *Gazetted Officer of the Central / Delhi Govt.*
  - II. *The relevant document for the photo identity proof, residence and length of stay for the witnesses will need to clearly show that the witnesses themselves have been around in the same area for the number of years they claim to have known the applicant. Also, the witness will need to furnish their contact details as well.*
  - III. *Documents for residence proof would apply for all except Public representative such as MP of the area, MLA of the area.*
  - IV. *In doubtful cases, DSWO can get a home visit done of these witnesses as well as the applicant to verify their claim.*

- How can a slum dweller or a person having no residence proof can apply to avail the benefits under Delhi Family Benefit Scheme. What are the provisions regarding such persons having no address proof.

- *The benefits of the Financial Assistance Scheme are given to the residents of Delhi, who complete eligibility criteria set by the GNCTD regarding annual income and stay in Delhi in its directive issued by the govt. However, if any applicant doesn't have proof of residence to be submitted, the Scheme Rules-2009 has listed following documents which can be submitted in support of application.*

*Statements of any of the two witnesses from the following list, stating the period of applicant's length of stay in Delhi-*

- *Public representative such as MP/MLA of the area,*
- *President or General Secretary of RWA of the locality,*
- *Two neighbors of the applicant with their contact details,*
- *Registered women SHGs'/ Mahila Mandals' President or General Secretary,*
- *ICDS Supervisors/ ASHA workers of the area,*
- *Gazetted Officer of the Central / Delhi Govt.*

*The guidelines are duly uploaded on the website of Department of Social Welfare for ready reference for any applicant.*

- Is there any verification required before getting Delhi Family Benefit Scheme benefits?
- *YES, the District Welfare Officer will verify the documents and if required home visit will be done before sanction of assistance.*
- Is there any provision of punishment? If anyone try to get financial assistance through forged documents.

*If the assistance was sanctioned on furnishing of false documents, penal action will be initiated and appropriate liability levied against furnishing false documents.*