

## Financial Assistance for Persons with Special Needs

- What is financial assistance to persons with special needs scheme?
  - *Financial Assistance for Persons with Special Needs (Disability Pension) is the welfare schemes of Delhi Govt of NCTD to provide assistance to Disabled Person.*
  
- What are the eligibility criteria to avail FAPSN benefits?
  - *To persons with minimum 40% disability irrespective of age (i.e. from birth until death)*
  - *Residence of min. 5 years in Delhi before the date of application (any document as listed for Old Age Pension)*
  - *Annual family income of less than Rs 1,00,000 from all sources (including rent, interest/dividends on savings & investments, earnings from farm, property sale proceeds etc.) of the applicant. "Family" means "wife/husband, minor children, disabled children, unmarried, or divorced/separated daughters/sisters, parents who are solely dependent on the applicant".*
  - *Aadhaar number is mandatory for applying*
  - *Must not be receiving any pension/ financial assistance from Central Govt/ State Govt/ other governmental local bodies or any other source for this purpose*
  
- How many disabilities are included in scheme and what are these disabilities.
  - *Blindness (ii) Low vision (iii) Leprosy-cured person (iv) Deaf (v) Loco motor Disability (vi) Cerebral Palsy (vii) Autism Spectrum Disorder (viii) Intellectual Disability (Mental Retardation) (ix) Mental Illness (x) Dwarfism (xi) Muscular Dystrophy (xii) Acid Attack Victims (xiii) Hard of hearing (xiv) Speech and language disability (xv) Specific Learning Disabilities (xvi) Multiple Sclerosis (xvii) Parkinson's Disease (xviii) Hemophilia (xix) Thalassemia (xx) Sickle Cell Disease (xxi) Multiple Disabilities*
  
- What are the documents required to avail FAPSN benefits?
  - *For applying, self-attested documentary proof for following needs to be scanned and uploaded.*
  - *Age proof (any document as listed for Old Age Pension)*
  - *Residence proof*
  - *Bank a/c number (Single a/c). This provision may be relaxed in the case of minors who can have bank account under guardianship.*
  - *Disability Certificate issued by a Govt. Hospital as per norms.*
  - *One passport size photo of the applicant*
  - *Income self-declaration (format given on the portal can be used.)*
  
- What is the procedure for applying for FAPSN scheme?
  - *Application to be made online on e-District portal [www.edistrict.delhigovt.nic.in](http://www.edistrict.delhigovt.nic.in).*

*Any applicant who wishes to avail Financial Assistance Scheme has to register himself/herself on e-district portal of GNCTD.*

- *Log on [www.edistrict.delhigovt.nic.in](http://www.edistrict.delhigovt.nic.in)*
- *Under Citizen Corner click on New User*
- *Click on select the document – Aadhar or Voter ID*
- *Enter your Aadhar Card Number/Voter I Card Number*
- *Type the Captcha in the box shown*

*Citizen Registration Form will Open*

- *Fill up all fields including details of Present Residential Address*
- *Enter Captcha, Click on Continue.*
- *Login ID and Password will be received on given mobile number/e-mail address.*
- *Now Registration on e-district portal is complete*

*Registration for Financial Assistance Services*

- *Click on Registered User Login*
  - *Enter given login ID and Password*
  - *Enter Captcha and Click on Login*
  - *Go to Main Page (Main Page) will open click on **apply online**.*
  - *Drop Box **apply for services** will open – click*
  - *List of Departments providing online services shall open – Select on **Department of Social Welfare**.*
  - *Three Financial Assistance Schemes will be shown. Choose Disability Pension Scheme and Click on **Apply**.*
  - *Check the BASIC/PERSONAL DETAILS FORM and click on **Continue**.*
  - *Form will open fill up all required fields & uploads all required documents as per requirement of scheme selected.*
  - *Then click next and upload photograph*
  - *Then click on finish.*
  - *One OTP will be received on registered mobile number.*
  - *Enter OTP and Submit.*
  - *Acknowledgement of successful submission shall be generated.*
- *Can applications be made for minor persons with disability? What is the process?*
- *Minors can also apply for Disability Pension. There is additional procedure in case of Disability Assistance where Financial Assistance is to be applied for minor / child below 18 years. This process has to be completed first before the application form can be filled for the minor.*
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- *Apply on citizen login*
  - *Login with ID and Password of Parent (which created earlier)*
  - *Click on **Profile**.*
  - *Click on **minor profile section**.*
  - *Click on **add/ attach minor**.*
  - *Form for adding new profile of minor will open.*
  - *Fill up all details and fields and upload photo.*
  - *Submit. Minor Id will be created.*

- Click on **apply online** (tab on top of the screen). Click on **apply for services**.
  - Click on **Disability Pension Scheme** under Department of Social Welfare.
  - Click on **apply**.
  - Choose minor applicant profile then Click on **Continue**.
  - Check the BASIC/PERSONAL DETAILS FORM and click on **Continue**.
  - Fill up ENTRY FORM FOR DETAILS RELATED TO DISABILITY PENSION SCHEME, for minors, details of minors has to be filled in, then click **Continue to next**.
  - Upload all documents as per requirement.
  - Click on submit button. OTP will be sent on registered mobile no/e-mail ID.
  - Fill the OTP and submit application accordingly.
  - Window will be displayed showing application received and acknowledgement generated.
- Is Aadhar necessary for applying for FAPSN scheme?
- Yes, Aadhaar is mandatory for filling up the application- without Aadhaar, application portal will not work.
- What kind of Bank Account is required to avail FAPSN benefits?
- Single Bank Account. This provision may be relaxed in the case of minors who can have bank account under guardianship
- What are documents required for residential proofs for FAPSN benefits?
- Voter ID Card
  - Ration Card
  - Pan Card
  - Driving License
- Can an applicant apply for financial assistant under FAPSN who is not resident of Delhi?
- No, the scheme is only for the residents of Delhi, residing from last 5 years. In case of minor, proof of residence of the parent is to be considered.
- Is there any annual income limit for getting financial assistance under FAPSN scheme?
- Annual family income of applicant should be less than Rs 1,00,000 from all sources (including rent, interest/dividends on savings & investments, earnings from farm, property sale proceeds etc.) of the applicant.  
"Family" means "wife/husband, minor children, disabled children, unmarried, or divorced/separated daughters/sisters, parents who are solely dependent on the applicant".

- What is the quantum of financial assistance under FAPSN scheme?
  - Rs. 2500/- per month.
  
- How can an applicant get financial assistance under FAPSN scheme, if applicant doesn't has residential proof.
  - I. *In case 'No Documentary Evidence' is available with the applicant with regard to proof of residence- the applicant will need to produce statements of any of the two witnesses from the following list, stating the period of applicant's length of stay in Delhi-*
    - *Public representative such as MP/MLA of the area,*
    - *President or General Secretary of RWA of the locality,*
    - *Two neighbors of the applicant with their contact details,*
    - *Registered women SHGs'/ Mahila Mandals' President or General Secretary,*
    - *ICDS Supervisors/ ASHA workers of the area,*
    - *Gazetted Officer of the Central / Delhi Govt.*
  - II. *The relevant document for the photo identity proof, residence and length of stay for the witnesses will need to clearly show that the witnesses themselves have been around in the same area for the number of years they claim to have known the applicant. Also, the witness will need to furnish their contact details as well.*
  - III. *Documents for residence proof would apply for all except Public representative such as MP of the area, MLA of the area.*
  - IV. *In doubtful cases, DSWO can get a home visit done of these witnesses as well as the applicant to verify their claim.*
  
- How can a slum dweller or a person having no residence proof can apply to avail the benefits under FAPSN. What are the provisions regarding such persons having no address proof.
  - *The benefits of the Financial Assistance Scheme are given to the residents of Delhi, who complete eligibility criteria set by the GNCTD regarding annual income and stay in Delhi in its directive issued by the govt. However, if any applicant doesn't have proof of residence to be submitted, the Scheme Rules-2009 has listed following documents which can be submitted in support of application.*

*Statements of any of the two witnesses from the following list, stating the period of applicant's length of stay in Delhi-*

  - *Public representative such as MP/MLA of the area,*
  - *President or General Secretary of RWA of the locality,*
  - *Two neighbors of the applicant with their contact details,*
  - *Registered women SHGs'/ Mahila Mandals' President or General Secretary,*
  - *ICDS Supervisors/ ASHA workers of the area,*
  - *Gazetted Officer of the Central / Delhi Govt.*

*The guidelines are duly uploaded on the website of Department of Social Welfare for ready reference for any applicant.*
  
- Is there any verification required before getting FAPSN scheme benefits?

- *YES, the District Welfare Officer will verify the documents and if required home visit will be done before sanction of assistance.*
  
- *What is the procedure to change the bank account details?*
  - *Application to be given to District Social Welfare Office to change the Bank Account*
  
- *What is the procedure to change address? If an applicant shifts within Delhi.*
  - *Application to be given to District Social Welfare Office to change the Bank Account*
  
- *Is there any provision of punishment? If anyone try to get financial assistance through forged documents.*

*If the assistance was sanctioned on furnishing of false documents, penal action will be initiated and appropriate liability levied against furnishing false documents.*